Name:
Address:

Date:
Invoice No:

Phone:
E-Mail::
Tax ID:

TO ATTORNEY:
(Name/Address)
$\qquad$
$\qquad$
$\qquad$
Case Name: $\qquad$ Case Number $\qquad$
Date of Service $\qquad$

1. Travel from $\qquad$ (address) at $\qquad$ a.m./p.m.
to $\qquad$ (address)
arrival at $\qquad$ a.m./p.m.
$=\ldots \quad$ \# of hour(s)
2. Service time from $\qquad$ a.m./p.m. to $\qquad$ a.m./p.m.
$=$ $\qquad$ \# of hour(s)
3. Return travel at $\qquad$ a.m./p.m. to $\qquad$ (address)
arrival at $\qquad$ a.m./p.m.
4. Total number of Hours (Add Lines 1, 2, and 3)
$=$ $\qquad$
(If total number of hours is not a whole number, round up to the next whole number)
5. Multiply number of hours by the rate of $\$ 78$ per hour
\$ $\qquad$
6. Mileage (Round trip/One-way): $\qquad$ miles @ \$.575 per $\qquad$ mile (JAN20)
\$ $\qquad$
7. Parking
\$ $\qquad$
8. Bridge Toll
\$ $\qquad$
9. Public Transportation

Grand Total (Add Lines 5, 6, 7, 8 and 9)
\$ $\qquad$

